



Pritchard Patent Product Co. Ltd.  
Underleys  
Beer  
Seaton  
Devon  
EX12 3NA  
Tel: 01297 21542  
Fax: 01297 20229  
www.peco-uk.com

**CONFIDENTIAL**

## APPLICATION FOR EMPLOYMENT

Vacancy/Position:

### Personal Details

Surname:	Title: MR / MRS / MISS / MS
First Names:	
Address:	Telephone Numbers:
Post Code:	
E-Mail Address :	

### Current (or most recent) employment

Employer's name and address:	Job title:
Salary details :	Other benefits:
Date Started:	Date Left (If applicable):
Reason for seeking other employment:	Notice required / Date able to start:

Continued Please turn over 

**Previous employment (most recent previous employment first)**

Dates		Name and Address of employer. Nature and size of business	Position Held with responsibilities in brief	Reason for leaving	Salary / Wage
From	To				

Have you ever applied or worked for us before?  YES  NO  
 If YES please give details and approximate dates:

If offered employment how would you get to work?  
 Do you hold a current full driving licence?  YES  NO  
 Do you have the use of a motor car?  YES  NO

**References :**

Name :	Name :
Address :	Address :
Telephone Number :	Telephone Number :
Occupation :	Occupation :
Relationship :	Relationship :

Particulars given on this form are correct to the best of my knowledge.

Signed:

Date:

## Education

Name and address of secondary school	Dates		Exams Passed
	From	To	
Name and address of College / University	Dates		Qualifications obtained
	From	To	
Any other courses attended and qualifications obtained?			
Membership of Professional Associations?			
Are there any other skills which you possess which are relevant to the post you are applying for?			

## Other Information

Please tell us why you applied and give examples of things you have done that make you particularly suited to the job.

Leisure interests / Hobbies:

If you have a disability please tell us about any adjustments we may need to make to assist you at interview.

Particulars given on this application form are correct to the best of my knowledge and I understand that false statements will disqualify my application.

Signed:

Date:



Pritchard Patent Product Co. Ltd.  
Underleys  
Beer  
Seaton  
Devon  
EX12 3NA  
Tel: 01297 21542  
Fax: 01297 20229  
www.peco-uk.com

**CONFIDENTIAL**

## EQUAL OPPORTUNITIES AND MONITORING FORM

This part of the form will be detached and will NOT be seen by those responsible for deciding whether or not you are invited for interview, but the information you provide will be used for equal opportunities monitoring.

Surname:	Title: MR / MRS / MISS / MS
First Names:	
Date of Birth:	
Nationality:	
Marital Status:	
Number and ages of children:	
Have you ever applied or worked for us before? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES please give details and approximate dates:	
Have you any relatives at present or previously employed by us? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES please give details and approximate dates:	
Have you ever been convicted of a criminal offence? <input type="checkbox"/> YES <input type="checkbox"/> NO (Other than a spent conviction under the Rehabilitation of Offender Act 1974)	
Particulars given on this form are correct to the best of my knowledge.	
Signed:	Date: